

MIZORAM PUBLIC SERVICE COMMISSION  
Mizoram New Capital Complex  
Aizawl, Mizoram

Dated Aizawl, the 11<sup>th</sup> July, 2025

**Advertisement (Non-Gazetted Post) No. 15 of 2025 – 2026**

**No.A.12026/11/2025-MPSC(PRE): Direct Recruitment Examination** for the under - mentioned posts are to be conducted by the Mizoram Public Service Commission. Application can be submitted through the Mizoram Public Service Commission’s online portal <https://mpsconline.mizoram.gov.in> till **11/08/2025**

An Applicant must verify that his/her application is actually submitted after payment is made, otherwise the claim of the applicants regarding his/her Candidature will not be entertained.

Sl. No.	Name of Post and Department/Office	No. of Post	Pay Level	Reservation
1	Assistant under DP&AR(SSW)	28 +1+1=30(Thirty)	Level 7	i) 1(one) Post reserved for Persons with Benchmark Disabilities i.e. Partially deaf and Fully deaf ii) 1(one) Post reserved for Ex-Servicemen.
2	Upper Divisional Clerk under General Administration Department (SAW)	28 +1+1=30(Thirty)	Level 6	i) 1 (one) Post reserved for Persons with Benchmark Disabilities i.e. Blindness & Low Vision ii) 1(one) Post reserved for Ex-Servicemen.
3	Upper Divisional Clerk under (Accounts & Treasuries) Finance Department	2 (Two)		
4	Upper Divisional Clerk under Public Health Engineering Department	1 (One)		
5	Upper Divisional Clerk under GAD(Mizoram House Guwahati)	1 (One)		
6	Upper Divisional Clerk under Excise & Narcotics Department	2 (Two)		
Total		66 (Sixty six) posts		

**1. Conditions of Eligibility :**

**I. Educational and other Qualifications required:**

Bachelor’s Degree from a recognized University.

**II. Computer Proficiency:**

Computer Proficiency as prescribed by the Mizoram Group ‘A’, ‘B’ and ‘C’ posts Service/Recruitment (Amendment) Rules, 2023 notified vide No. A.12018/31/2020-P&AR (GSW) dated 10.03.2023. (Click for details at <https://tinyurl.com/comp-proficiency>)

### **III. Age Limit:**

A candidate must not be less than 18 years of age and not more than 35 years of age on the last date of application. Upper age limit relaxation will be as per Notification No.A-12011/1/2019-P&AR(GSW) dt.3.6.2019 (published in the Mizoram Gazette Extraordinary, Issue No. 375 dt.10.6.2019) and as amended from time to time. For age proof, HSLC/HSSLC Certificate which clearly shows the candidate's date of birth shall be accepted. In the absence of date of birth in such certificates, the relevant documents issued by the competent authority may be accepted. (Click for details at <https://tinyurl.com/age-relaxa>)

### **IV. Mizo Language Proficiency:**

A candidate must achieve a minimum score in the qualifying test of Mizo Language Proficiency as prescribed by the Government from time to time. However, a candidate who studied Mizo subject in Class-X standard(HSLC) or above within Mizoram or who opted for Mizo subject as MIL outside Mizoram is exempted from taking the qualifying test (Reference: the Mizoram Gazette Notification vide No.A-11019/1/2021-P&AR(GSW) dt.09.04.2024 issue No.247). ]].

(Details can be seen on <https://tinyurl.com/mizo-language-proficiency>).

## **2. Disqualifications :**

- (i) Canvassing by a candidate directly or indirectly will disqualify his/her candidature.
- (ii) Particulars/Details to be mentioned in the application should be completely and correctly stated. Any application not specifying the required information of a concerned candidate shall be liable to be rejected.
- (iii) Any candidate who, on verification at any stage of the recruitment process, does not fulfil any of the eligibility conditions will be disqualified.

## **3. Expulsion of Candidate:**

- (i) Where a candidate is found guilty of misconduct or malpractice or any offence in the examination he shall be expelled and shall not be allowed to continue the examination. In such cases the Centre Superintendent shall submit a report in the prescribed form (*Appendix – XII*) to the Controller of Examination, stating in full the facts and situation accompanied by the evidence against the candidate in a sealed cover.
- (ii) When a candidate is suspected of using unfair means during the Examination by the Centre Superintendent but lacking in proof of the candidate's misdeeds to warrant expulsion, the Centre Superintendent may allow him/her to continue the examination. However, the Centre Superintendent has to make a special report enclosing the answer book and any other incriminating documents, if any, in a sealed cover to the Controller of Examination, clearly indicating in red ink the portions wherein unfair means is suspected to have been practised.
- (iii) Any candidate threatening or intimidating any Invigilator will be expelled from the examination hall/room immediately and the matter will be reported to the Controller of Examination as well as the local police.
- (iv) In the event of any contingencies arising which may call for immediate action, action will be taken against the candidate under The Mizoram Prevention of Malpractices at Examination Act, 1990 and further action will also be taken under Bharatiya Nagarik Suraksha Sanhita (BNSS), 2023.

## **4. Debarment:**

Candidate(s) charged under para 29 (i) or (ii) or (iii) of Mizoram Public Service Commission (Conduct of Examinations) Guidelines, 2023 and found guilty may be debarred from appearing in any examinations/recruitment conducted by the Mizoram Public Service Commission. The Commission will maintain a record of this and the same shall be sent to Union Public Service Commission as well as other State Public Service Commissions. Candidate(s) debarred by the Union Public Service Commission and other State Public Service Commissions shall automatically be debarred by the Mizoram Public Service Commission.

## **5. Government servants will have to apply through proper channel.**

6. **Syllabus** for the examination is available for download on the Commission's official website <https://tinyurl.com/syllabus-for-assistant-and-udc>.
7. Any additional information regarding this advertisement will be published on the Commission's official website.
8. **If payment is to be done through UPI, it may be done using only the mobile number used for one time registration. Persons with disabilities are exempted from payment of application fees. Fees once paid is non-refundable under any circumstances.**

*In case of queries/clarification regarding their applications, candidature, etc. candidates may contact MPSC's **Helpline No. 0389-3596493** on working days between **10:00 AM and 4:00 PM**.*

**Sd/-Dr. H.LIANZELA**

Secretary

**Memo No.A.12026/11/2025-MPSC(PRE)**

**Dated Aizawl, the 11<sup>th</sup> July, 2025**

Copy to:-

1. Sr.PPS to Chairman, Mizoram Public Service Commission, Aizawl.
2. PA to Members, Mizoram Public Service Commission, Aizawl.
3. PS to Secretary, Mizoram Public Service Commission, Aizawl.
4. The Under Secretaries to the Govt. of Mizoram, DP&AR(SSW/GSW) with reference to the letters No.
  - (a) A.12031/1/2025-PAR(SSW)/4-69 dt. 07.04.2025;
  - (b) A.32014/11/2024-P&AR(GSW) dt.02.04.2025;
  - (c) A.32013/18/2024-P&AR(GSW) dt.18.03.2025;
  - (d) A.32013/140/2025-P&AR(GSW) dt.23.05.2025;
  - (e) A.32014/11/2024-P&AR(GSW) dt.02.07.2025;
  - (f) A.32013/9/2024-P&AR(GSW) Dt. 10.06.2025- respectively.
5. All Administrative Departments, Govt. of Mizoram.
6. All Heads of Departments, Govt. of Mizoram.
7. Deputy Commissioners, Aizawl / Lunglei / Siaha / Champhai / Kolasib / Serchhip / Lawngtlai / Mamit / Saitual / Khawzawl / Hnahthial with two spare copies each. One copy should be displayed in the Notice Board.
8. Resident Commissioner / Additional / Joint / Deputy / Asst. Resident Commissioners, Mizoram Houses – New Delhi / Kolkata / Mumbai / Guwahati / Shillong / Silchar / Bengaluru with two spare copies each for display in the Notice Board of Mizoram Houses.
9. District Employment Officer, Aizawl, Lunglei, Siaha, Champhai, Kolasib, Serchhip, Lawngtlai and Mamit with two spare copies each for display in the Notice Board.
10. All Officers, Mizoram Public Service Commission.
11. Examination Section, Mizoram Public Service Commission.
12. Post Examination Section, Mizoram Public Service Commission.
13. Establishment & I.T. Section, MPSC, Aizawl for uploading on the Commission's Website, etc.
14. Notice Board.
15. Guard File.

  
(LALSAWMZUALA)  
Deputy Secretary

**SYLLABUS FOR COMMON COMPETITIVE EXAMINATION FOR DIRECT RECRUITMENT TO  
THE POSTS OF ASSISTANT GRADE AND UDC UNDER VARIOUS DEPARTMENT**

Paper	Subject	Marks	Duration
<b>Paper-I</b>	<b>PART A</b>		
	General Knowledge(50 questions)	100	3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
	General English (25 questions)	50	
	<b>PART B</b>		
	Précis writing	10	
	Essay writing	20	
	English Comprehension	20	
	<b>Total</b>	<b>200</b>	
<b>Paper-II</b>	Basic Computer Knowledge(35 questions)	70	3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
	Simple Arithmetic(30 questions)	60	
	General Intelligence & Reasoning(35 questions)	70	
	<b>Total</b>	<b>200</b>	
	<b>Grand Total</b>	<b>400</b>	

**Notes:**

- 1) Questions shall be set and answered in English only and of multiple choice questions pattern only except in Part B of Paper I, each question will carry two marks. The candidates shall be given probable answers atleast four wherein the candidate has to choose one correct answer for every objective type question.
- 2) Questions will be set in tune with the level of educational qualifications prescribed in the service rules and the same shall be higher than that of the questions for direct recruitment to Upper Division Clerk Grade in case separate examinations are held.
- 3) A brief description of the syllabus for direct recruitment to Assistant Grade is as follows:

**Paper-I**

**General Knowledge:** Questions will be designed to test the candidate's knowledge of current events and of such matters of everyday observation and experience as maybe expected of an educated person. The test will also include questions relating to Indian history and culture, Indian polity including the Constitution of India, geography, economy and general science. Questions on Mizo history and culture will also form part of the syllabus.

**General English:** Questions will be designed to test the candidates understanding and knowledge of English language, vocabulary, spelling, grammar, sentence structure, synonyms, antonyms, sentence completion, phrases and idiomatic use of words etc. There will be questions on comprehension of a passage also.

**English Comprehension:** There will be questions on comprehension of passages also to test the vocabulary, grammar, logical thought ability and overall grasp of the candidates over English language.

**Paper-II**

**Basic Computer knowledge:** Introduction to Computers, introduction to Graphical user interface based Operating System, elements of Word Processing, Spreadsheets, Power point presentations, Computer communication and internet, world wide web and web browser, communication and collaboration.

**Simple Arithmetic:** Number system, simplification, roots, averages, discounts, percentages, profit & loss, ratio and proportion, partnership, chain rule, time & work, time & distance, simple & compound interest, mensuration, permutations & combinations, heights & distances, line graphs, bar graphs, pie charts and tabulation.

**General Intelligence & Reasoning:** It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc.