

**KONKAN RAILWAY CORPORATION LIMITED**  
( A Government of India Undertaking )  
Belapur Bhavan, Plot no.6, Sector 11, CBD Belapur, Navi Mumbai – 400 614

CO-13032/9/2025-PERS (67178)

Date: 25.07.2025

**Notification No.CO/P-R/5C/2025**

Konkan Railway Corporation Limited (KRCL), a Public Sector Undertaking under the Ministry of Railways having its Corporate Office at CBD Belapur, Navi Mumbai, invites applications for the following post on fixed term contract basis for Integrated Maintenance of section of Katra (Excl)-Banihal (Excl) of USBRL, J&K in Engineering Department for initial period of five years.

Sr No.	Name of Post / Grade	UR	EWS	OBC	SC	ST	Total No. of Posts
1	Keyman (TSM)	13	2	7	4	2	28

\* No of posts are liable to change as per requirement of Project.

**I) Monthly remuneration**

Sr. No	Designation	Remuneration		
		Monthly Remuneration	Special Allowance	Total Remuneration
1	Keyman (TSM)	Rs. 35,500/-	Rs. 2000/-	Rs. 37,500/-

**Note:** Consolidated remuneration is inclusive of Basic, DA, HRA, Conveyance, Mobile Allowance, etc.

Annual remuneration will increase by 4% of the consolidated remuneration after completion of every year subjected to requirement of project and as per the discretion of Konkan Railway Corporation Ltd.

**II) Other allowances/Facilities:**

a) The selected candidates will be covered under KRCL's Special Insurance Scheme for an amount of ₹. 25,00,000/- while on duty at site in Jammu & Kashmir (U.T) for self only.

b) **Health Benefits-** The selected candidate shall be entitled for reimbursement of premium of mediclaim policy to the extent of ₹. 1333/- per month from the recognized insurance company for self and family taken by him/her. The reimbursement will be made to him on production of original receipt of payment of the premium.

c) TA as per the rates prescribed in extent policy of KRCL whenever the candidate is required to travel for official work beyond the project area.

d) **Travel facilities:** -

i) For travel on duty, Complementary Railway Pass of Sleeper Class will be issued.

ii) In case of travel by road, reimbursement as per the extent policy of KRCL.

f) **Rest House and Hotel:-** Rest House of KRCL, if available will be provided while on duty, if not, reimbursement of hotel charges as per rates fixed by KRCL will be allowed, on production of vouchers.

**g) Leave:-**Contract appointee will be entitled for fully earned leave of 15 days on completion of every 6 months of contract period (2.5 leaves per month). This leave can be accumulated. However, no encashment is permitted. In addition, the appointee will be eligible for 8 days Casual Leave during the year of contract. Weekly off and other public holidays, as applicable to the attached offices, at the place of posting will be applicable. Normal working hours as applicable or as intimated at KRCL project sites are to be followed. During exigencies, some extra hour working will be required but no extra over time or any other type of allowance/ compensation for working beyond the nominated hours shall be paid by KRCL as the remuneration fixed per month including all allowances. The candidate does not have any type claim for working extra hours. Leave to be availed only after prior sanction of appropriate authority and if the candidate avails leave without valid sanction, the same will be treated as Leave without Pay.

**III) Educational Qualification, Experience and Age details:** The eligibility criteria for the post of JE/USFD is attached in Annexure-I as follows. Candidates must ensure that they fulfil the criteria before attending walk in interview for particular post.

Sr. No	Category	Annexure
1	Keyman (TSM)	Annexure -I

#### INSTRUCTION SHEET

**A)**

**(I) Age:-** The candidates should not be more than prescribed age as on 01/07/2025. (Please see Annexures) The age relaxation of 3 years to OBC(NCL) candidates and 5 years to SC/ST candidates will be given if applying against the post of respective category. Age relaxation for Ex-servicemen is discretionary.

**(II)** Candidates who wish to apply for the posts reserved for SC/ST/OBC-NCL/EWS category, valid Caste /EWS certificate in the format required for Central Government employment (Format attached) should be attached with application. **Certificate not indicating validity will not be accepted.**

**(III)** Candidate fulfilling criteria may report directly for walk-in interview along with one copy of application prepared in the prescribed format as given (Annexure A) along with **original certificates** and one set of self attested copies of all required certificates (age proof, qualification, experience, caste certificate, etc.). The information available in KRCLs website [www.konkanrailway.com](http://www.konkanrailway.com) at its link Recruitment>Current Notifications.

**B) Mode of Selection: WALK-IN INTERVIEW**

**C) Date, time and place of walk-in interview: mentioned below -**

**Registration Time: 09.00 hrs to 12:00 hrs only on the date of walk-in-interview.**

Sr. No	Category /Post	Date of walk-in-interview	Venue of Interview
1	Keyman (TSM)	11.08.2025	USBRL Project Office, Konkan Railway Corporation Limited, Jyotipuram Road, Trinth, Post Granmorh Reasi, Jammu, Jammu & Kashmir (U.T). PIN-182311

After preliminary screening of the applications submitted by the candidates in person, the provisionally eligible candidate(s) will only be interviewed. Candidates should come prepared to stay for minimum 2 days, if required, at their own cost. No train/bus fare/ TA/DA shall be payable by the Corporation. Applications should be completed and strictly as per the prescribed format as **Annexure-A**. Applications not conforming to the prescribed format or having illegible/ambiguous certificates or without certificates or incomplete will be summarily rejected.

**D) List of Self attested Documents to be attached with the filled application:**

- a) Copies of certificate in proof of qualification (As per the qualification specified in Notification Annexures)
- b) Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- c) Copy of Caste certificate in the format required for Central Government employment (In case of SC/OBC-NCL) and service certificate in support of claims for Ex- servicemen, if any. In case of EWS candidate, certificate in the format required for Central Government employment (Format attached)
- d) Two passport size recent photographs.
- e) Experience Certificate issued by previous employer.
- f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

**E) General Information (Applicable to all applicants):-**

- 1. Candidates who fulfil the eligibility criteria only, will be interviewed.
- 2. Candidates are advised to check their eligibility before walk-in-interview.
- 3. The candidates must attach self-attested photocopy of above mentioned mandatory documents such as proof of age, caste, educational qualification along with mark sheets, experience certificate, if any. Certificate in support of claims for Ex-servicemen/PWD etc, failing which candidate will not be eligible for interview.
- 4. Candidate should bring one-character certificate from Gazetted Officers/Executives Officers for certifying that he/she is bearing good moral character.
- 5. Incomplete or **vague educational** qualification will be invalid.
- 6. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
- 7. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons thereof.
- 8. Selected candidate will have to pass prescribed medical examination before the contract is entered into, for fitness to perform the work awarded.
- 9. The selected candidates should be able to join at the project site/place of posting within maximum 30 days after issuing of offer of appointment by KRCL. Any deviation in the said policy will be dealt on case to case basis, based on the merits of the case.
- 10. If Candidate is already working in KRCL on contract basis and selected against this notification, he/she does not require to follow the condition of notice period for joining new post. However, relieving letter from concerned Konkan Railway authority will be required at the time of joining.
- 11. No accommodation will be provided. No Food or Food/Mess Allowance will be paid by KRCL.

**F) Selection process:-**

- 1. The candidates shall arrive at the time and venue and get registered with the nominated KRCL official for the walk-in interview as indicated. Group Discussion (GD) or any other elimination round like written test, etc, can be introduced depending on the number of candidates and those candidates who get through in the elimination round will be called for the process of selection.
- 2. The candidate will be interviewed by a nominated Committee and the selection will be finalized and drawn merit list based on the performance in the interview, qualification and post qualification experience gained by the Candidate.
- 3. The decision of the Nominated Committee of KRCL shall be final and binding.

**G) The other broad terms of contract** are given below for information of the candidate which are subject to changes at the time of actually entering into the contract, at the discretion of KRCL, which may please be noted:-

1. The period of contract will be initially for a period of five years, extendable further for the required period based on satisfactory performance, mutual consent as well as requirement of KRCL, if any. Remuneration may be revised from the 2nd year onward as decided by the Corporation.
2. The contractual service is required for various projects of Konkan Railway. Selected candidate can be posted and transferred at anytime, anywhere to the project sites during contract period based on the requirement of KRCL.
3. Panel of standby candidates over and above requirement will be maintained as per merit as decided by KRCL. Such candidates may be engaged as per requirement of KRCL Project within the validity of panel. Posts notified are not regular establishment posts. KRCL reserves the right to make any changes in number of posts notified as per requirement.
4. The Corporation reserves the right to terminate the contract as per the decision of the Corporation without assigning any reason or if the contract appointee is found unsuitable, by giving three months' notice or payment in lieu thereof. Similarly, the appointee will be required to give three months' notice to KRCL for termination of contract or payment of three months' remuneration and training cost plus 12.5% interest thereon if resigns before completing 3 years' bond, after completion of 3 years a candidate can resign by giving 3 months' notice period or payment in lieu thereof.
5. Selected candidates will be required to execute agreement bond in favour of Konkan Railway Corporation Limited on Rs. 100/- stamp paper to serve the Company for the period specified in the subsequent para above or any further extended period on Rs.100/- stamp paper. Selected candidate will be required to submit surety bond on Rs. 100/- stamp paper for serving KRCL for the period of 3 Years. In case of resignation from KRCL before the completion of Bond Period, the payment of 3 months' salary in lieu of Notice period and training cost incurred plus 12.5 % interest to be paid to KRCL.
6. The candidate selected for the above contractual agreement shall not be absorbed in KRCL regular service. The candidate therefore, shall not have right to claim for permanent absorption in KRCL and shall be required to give an undertaking in writing to KRCL to that effect.
7. The selected candidate shall be paid the remuneration as mentioned herein above and shall not be eligible or entitled to any other benefit or allowance. Further, on engagement, he/she should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.
8. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of KRCL), unauthorized absence, insubordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.
9. Selected candidates shall use electronic resources of KRCL in strict adherence to the policies and guidelines issued by KRCL from time to time. The email account and user ID's created for official purposes shall always be used in a responsible, effective, ethical and lawful manner. Any misuse of these resources and / or putting the Corporation at risk of any liability based on such misuse shall result in termination of employment and appropriate legal action.

#### **H) The termination of contract and its consequences:-**

(a) In addition to the above conditions, the contract agreement shall be terminated on:-

- (i) Completion of last day of contract period or any extended period thereon.
- (ii) The breach of any terms of contract of employment by contract employee.
- (iii) The last day of the three months' notice period of termination issued by either side or payment in lieu thereof by either party as per Point G,4.
- (iii) Completion of maintenance contract or occurrence of any event of stoppage or cessation of work due to Force Majeure in the part of the maintenance project or entire project whichever is earlier.

(b) If any litigation on whatsoever account is initiated by or against KRCL, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.

(c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to KRCL any property belonging to KRCL, all tools and plants, documents, any passwords or user ids etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form, tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.

(d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.

(e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

**I)** The Contract Appointee shall be governed by Indian Laws and shall be subject to the judicial courts in Jammu & Kashmir (U.T)/Navi-Mumbai/Mumbai.

**J)** Statutory Income Tax, Professional Tax and other taxes will be deducted at source, as applicable from time to time.

**ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.**

The above terms are broad in nature and only for guidance and are subject to change while entering into agreement at the time of contract appointment.

Date: 25.07.2025

Place: CBD Belapur

**Chief Personnel Officer**

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**APPLICATION FORMAT**

EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION FREE  
SAY NO TO OFFERING OR ACCEPTING BRIBES.

RECRUITMENT NOTIFICATION NO & DATE: CO/P-R/5C/2025 dated 25.07.2025

POST APPLIED FOR: \_\_\_\_\_

Affix passport size  
photo

(Signed A-crossed)

NOTE: Please note that all the columns given below should be filled in.

1	Name of the Candidate Mr/Mrs/Ms	
2	Father's/Husband's name	
3	Full Postal address with pin code	
4	Mobile number	
5	E-mail address	
6	Date of Birth (DD/MM/YYYY)	
7	Age as on 01.07.2025	.....Years.....Months.....Days.
8	Gender: Male/Female	
9	Community: UR/OBC-NCL/SC/ST/EWS	

**Education Qualification:**

Name of Examination	Year of passing	Name of Board/University	Aggregate % of marks obtained

Other Qualification: \_\_\_\_\_

**Professional Experience:**

Sr. No	Posts Held	From - To	No. of years	Pay scale/ Monthly remuneration	Organization and brief description of job	Any other details

Current place of working, post held and substantive pay level: \_\_\_\_\_

I hereby declare and certify that the above information is true and correct to the best of my knowledge and belief. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected and my services are liable to be terminated at any stage, ever if recruited.

**Signature of applicant:**\_\_\_\_\_

List of documents enclosed (Please indicate 'TICK' [√] in the box)

**(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS MAY RENDER THE APPLICANT INELIGIBLE)**

- a) Self attested copies of certificate in proof of qualification (As per the qualification specified in Notification) ☐
- b) Self attested copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate). ☐
- c) Service certificate in support of claims for Ex- servicemen, if any. ☐
- d) Two passport size photographs. ☐
- e) Self attested copy of experience certificate issued by previous employer ☐
- f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character. ☐

**I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website [www.konkanrailway.com](http://www.konkanrailway.com)**

Signature of applicant:\_\_\_\_\_

Name of applicant:\_\_\_\_\_

Date:

Place:

**Keyman (TSM)**

The minimum qualification and experience required for the post of **Keyman (TSM)** on fixed term of contract is as under:

1	Name of post :	<b>Keyman (TSM)</b>
2.	Minimum qualification required :	10 <sup>th</sup> Pass from a recognized Board / institute.
3	Work Experience required, if any :	Minimum 6 Months of experience of working in Track work of Railway.
4	Upper age limit	28 years as on 01/07/2025.
5	Place of posting and HQ	USBRL Maintenance Project and as per requirement of KRCL all over India.
6	Period of contract	Five year and can be extended as per requirement of KRCL.  KRCL shall have right to terminate if performance of the candidate is found not satisfactory during the period of contract

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## FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri\*/Shrimati/Kumari \_\_\_\_\_  
 Son/Daughter \_\_\_\_\_ of \_\_\_\_\_ Village/Town  
 \_\_\_\_\_ / District / Division\* \_\_\_\_\_ of the  
 \_\_\_\_\_ State/Union Territory belongs to the  
 \_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled Caste/Tribe un-  
 der:

- \*The Constitution Scheduled Castes Order, 1950.
- \*The Constitution Scheduled Tribes Order, 1950.
- \*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;
- \*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;
- [As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisa- tion) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]
- \*The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956.
- \*The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976
- \*The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.
- \*The Constitution (Dadra and Nagar Haveli)\* Scheduled Tribes Order, 1962.
- \*The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- \*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
- \*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
- \*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
- \*The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- \*The Constitution (Sikkim) Scheduled Castes Order, 1978
- \*The Constitution (Sikkim) Scheduled Tribes Order, 1978
- \*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
- \*The Constitution (SC) Orders (Amendment) Act, 1990.
- \*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.
- \*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.
- \*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.
- \*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
- \*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati\* \_\_\_\_\_ father/mother\* \_\_\_\_\_ of  
 Shri/Shrimati/Kumari \_\_\_\_\_ of  
 Village/Town\* \_\_\_\_\_ in /District/Division\* \_\_\_\_\_ of the  
 State/Union Territory\* \_\_\_\_\_  
 \_\_\_\_\_ who belongs to the \_\_\_\_\_  
 \_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled  
 Caste/Scheduled Tribe in the Station/Union Territory\* issued by the \_\_\_\_\_ dated\_\_.

3. Shri/Shrimati/Kumari\* and /or\* his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_  
 District/Division\* of the State/Union Territory \* of \_\_\_\_\_.  
 Place \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Designation \_\_\_\_\_ (with seal of Office)  
 State/Union Territory \_\_\_\_\_

\* Please delete the words, which are not applicable. @

Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable

Note : (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).

**(CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER GOVERNMENT OF  
INDIA)**

This is to certify that Shri/Smt./Kum\*\_\_\_\_\_ of  
\_\_\_\_\_ Son/ Daughter\* of \_\_\_\_\_ Shri/Smt.\* \_\_\_\_\_ of  
\_\_\_\_\_ Village/ Town\* \_\_\_\_\_  
\_\_\_\_\_ District/Division\* \_\_\_\_\_ in  
the State/Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ community that is recognized as a backward class  
under Government of India\*\*, Ministry of Social Justice and Empowerment's Resolution No.\_\_\_\_  
\_\_\_\_\_ dated \_\_\_\_\_ \*\*\*

1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97.
7. Resolution No. 12011/99/94-BCC dated 11/12/97.
8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
13. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
14. Resolution No. 12011/4/2002-BCC dated 13/01/2004
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or \_\_\_\_\_  
his/her family ordinarily reside(s) in the \_\_\_\_\_  
District/Division of the \_\_\_\_\_ State/Union Territory. This is  
also to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned  
in Column 3 of the Schedule to the Government of India, Department of Personnel & Training  
O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No.  
36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt.  
(Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd.  
30/05/2014 or the latest notification of the Government of India.

Dated: \_\_\_\_\_

Seal \_\_\_\_\_

District  
Magistrate / Deputy  
Commissioner /  
Any other Competent  
Authority



- \* Please delete the word(s) which are not applicable.  
 \*\* As listed in the Annexure (for FORM-OBC-NCL)  
 \*\*\* The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**NOTE:**

- a. The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.  
 b. The authorities competent to issue Caste Certificates are indicated below:  
 (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).  
 (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.  
 (iii) Revenue Officer not below the rank of Tehsildar' and  
 (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides  
 c. The annual income /status of the parents of the applicant should be based on financial year ending March 31, 2020

**ANNEXURE for FORM-OBC-NCL**

<b>Sl. No.</b>	<b>Resolution No.</b>	<b>Date of Notification</b>
1	No.12011/68/93-BCC(C)	13.09.1993
2	No.12011/9/94-BCC	19.10.1994
3	No.12011/7/95-BCC	24.05.1995
4	No.12011/96/94-BCC	09.03.1996
5	No.12011/44/96-BCC	11.12.1996
6	No.12011/13/97-BCC	03.12.1997
7	No.12011/99/94-BCC	11.12.1997
8	No.12011/68/98-BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12018/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014

FORM OF DECLARATION/UNDERTAKING TO BE SUBMITTED BY OBC CANDIDATE

(IN ADDITION TO THE COMMUNITY CERTIFICATE)

I, \_\_\_\_\_ Son/Daughter of Shri  
\_\_\_\_\_ resident of village/town/city

District \_\_\_\_\_ State \_\_\_\_\_  
\_\_\_\_\_ hereby declare that I belong to the  
\_\_\_\_\_ community which is recognized as a  
backward class by the Government of India for the purpose of reservation in Service admission in  
Central Govt. institutions as per orders contained in the Department of Personnel and Training Office  
Memorandum No. 36012/22/93-Estt.(SCT) dated 08<sup>th</sup> September, 1993. I also declare that I do not  
belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above  
referred Office Memorandum dated 08<sup>th</sup> September, 1993, which is modified vide Department of  
Personnel and Training Office Memorandum No. 36033/1/2013-Estt. (Res.) dated 14<sup>th</sup> September,  
2017.

Signature of Candidate:

Full Name: Correspondence

Address: Place:

E-Mail ID:

Mobile No: Date:



Government of.....  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY  
ECONOMICALLY WEAKER SECTIONS**

Certificate No.....  
Date:.....  
VALID FOR THE YEAR.....

1. This is to certify that Shri/Smt./Kumari.....son/daughter/wife of.....permanent resident of .....Village/Street.....Post Office.....District.....in the State/Union Territory.....Pin Code....whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year.....His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari..... belongs to the.....caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of  
Office.....  
Name.....  
Designation.....

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY**

The Income and Asset Certificate issued 'by any one of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS: -

- (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

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