



REC-02: Advertisement Format

Advt. No.: JIP/PSY/Dialog+/2025-01

Date: 25.09.2025

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by Indian Council of Medical Research at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Name of post (number)	Project Technical Support-III (Research Assistant) - 01 post
Likely duration	2 years 6 months
Consolidated remuneration	Project Technical Support-III (Research Assistant) - ₹28,000+ 20%HRA = ₹33,600/- per month (no other allowances other than those mentioned here are payable)
Project title	Low-cost app-based intervention (DIALOG plus) for anxiety and depression in outpatient psychiatric setting: A pragmatic, multisite, randomized controlled trial
Funding Agency	ICMR
Project investigator (PI)	Dr Vikas Menon
PI's department	Psychiatry

Nature of work/responsibilities and expectations

Project Technical Support - III (Research Assistant) (01 posts)

- Consent patients, collect baseline and follow-up data and enter it in RedCap.

Eligibility Criteria (Qualifications and experience)

Project Technical Support - III (Research Assistant) — 01 post

A. Essential:

- Three Years graduate degree in social work or psychology or public Health + three Years post qualification experience or Masters in social work or psychology or public health or M.Phil in Clinical Psychology/Psychiatric Social Work
- Good command of Tamil and English—Reading, speaking & writing, preferably typing

B. Desirable:

- Experience of clinical cohort management
- Microsoft Office Experience (Word, Excel, PPT)
- Experience with RedCap software

C. Maximum Age Limit: 35 years (as on last date of receipt of applications)



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) to the **Email ID: jipmerdialogplus@gmail.com**

Notes:

1. Applications not in the prescribed format will not be processed or accepted.
2. Please mention the name of the post applied for in the email subject line: E.g., "Application for the post of Project Technical Support-III".
3. The PDF file should be named as: "**Candidate name_Post-name_year_application**". e.g. "**James_PTSMI_2025_application**".
4. **The last date for sending complete applications by email is 06.10.2025 (up to 4:30pm).**
Late applications will not be considered.

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview. Please refer to the table below for important dates related to recruitment.

EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process for provisionally eligible candidates will be as follows:

A. Written test (60 MCQ questions)

Project Technical Support - III (Research Assistant) (1 post)

will cover basic knowledge about RCT, informed consent related questions, recruitment, retention of participants, confidentiality, ethics, informed consent process, data collection, data entry

B. Interview (panel of experts)

Project Technical Support - III (Research Assistant) (1 post)

will cover blinding, randomisation, informed consent related questions, recruitment, retention of participants, confidentiality, ethics, informed consent process, data collection, data entry

TERMS AND CONDITIONS:

1. This position is purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The job responsibilities for both posts will include travel between recruitment sites in Puducherry (JIPMER, Puducherry and Mahatma Gandhi Medical College and Research Institute, Pillaiyarkuppam, Puducherry) to support clinical recruitment and follow-up assessments, as needed.
3. The engagement may be extended or curtailed at the discretion of the Project Investigator.



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

4. Qualification and experience should be in the relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification*.
5. Qualification, experience, other terms, and conditions may be relaxed/altered at the discretion of the Project Investigator.
6. Valid email ID and mobile number are compulsory.
7. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
8. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
9. Only shortlisted candidates will be called for a written test and interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
10. No TA/DA will be paid for attending the interview.
11. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above will be summarily rejected. Candidates may attach their CVs with the application form. ***However, applications with CV alone and without the prescribed format, duly filled in, and certificates will be rejected.***

Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities, and an adequate internet connection.

Date and time of written test/interview will be 09.04.2025 (8:30 am onwards; please see below)

Approximate timelines and venues for recruitment (subject to change)	
Application last date	06-10-2025; 4:30 PM
Email ID for applying	jipmerdialogplus@gmail.com
Shortlist published on JIPMER website	08-10-2025
Interview date and reporting time	10-10-2025; 08:30 AM
Certificate Verification	10-10-2025; 08:45 AM
Written screening test (single response type MCQ)	10-10-2025; 09:30 AM
Venue for written test	Exam hall-4, fourth floor, JIPMER Academic Center Building (near Women and Children's Hospital)
Interview (for those shortlisted after the screening test)	10-10-2025; 1:45 PM
Venue for interview	Faculty room, Dept of Psychiatry, Ground floor, Old hospital building, JIPMER, Puducherry
Announcement of results	12-10-2025
Expected joining date	15-10-2025



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

For further queries, if any, contact PI, Dr. Vikas Menon, on the following email: jipmerdialogplus@gmail.com with subject of the email mentioned as “Enquiries about dialogplus project recruitment”

Dr. Vikas Menon, (Principal Investigator)
Professor,
Department of Psychiatry,
JIPMER, Puducherry – 605006