



TATA INSTITUTE OF SOCIAL SCIENCES

(Declared as an Institution Deemed to be University under section 3 of the UGC Act, 1956)

A Grant – in – Aid Institute under Ministry of Education, Govt. of India.

Apsinga Road, Post – Tuljapur, District – Dharashiv, Pin code – 413 601.

Landline: +91 9270105222/23-26

website: www.tiss.ac.in

No.PROJECT ADVT/ADMN.TISS-TC/ 178 /2026

10th January 2026

On Line Interviews for Project Position at the TISS Tuljapur off-Campus

Date of Interview: 17 January 2026 at 10:30 AM.

TISS is a centrally funded public university that operates from four campuses located in Mumbai and Tuljapur in Maharashtra, Guwahati, and Hyderabad; and has expanded its education, training, research, and outreach activities in several other states as well. The project ***“Baseline Survey of Mining-Affected Communities in Yavatmal District: A Multi-Sectoral Assessment of Socio-Economic and Environmental Impacts on Vulnerable Populations”*** in collaboration with by District Mineral Foundation Trust, Office of the District Collector, Government of Maharashtra, Lic Square, Bangarnagar, Yavatmal- 445001.

Details of the posts to be filled ON CONTRACT:

S N	Post	Particulars
1	Research Officer	01 Post (may increase the posts)
	Duration of the advertised post:	3 Months
	Remuneration:	Consolidated payment of Rs.50,000/-per month + Traveling expenses during data collection by public transport.
	Eligibility Criteria & Educational qualification:	1. M.Sc/MA/MS,(M.Phil/PhD candidate will be preferred) 2. Have good knowledge of basic statistical techniques and statistical software like STATA/SPSS
	Age limit	Preferably below 45 years
	Communication	The candidate should have good written and oral communication skills in both Marathi and English. Preference will be given to candidates with experience and proficiency in Marathi Language, particularly in writing project reports.
	Responsibilities:	1. Designing Tools of data Collections/Questionnaire/FGD 2. Engage/Facilitate data collection through a household survey/focus Group Discussion/Case studies/Secondary sources 3. Field visits to Yavatmal District of Maharashtra 4. Basic Analysis, tabulation and interpretation of large survey 5. Report writing and documentation of data 6. Identification of key informants from various stakeholders and conduct of qualitative interviews 7. To help Project Director for preparation of initial draft report
2	Research Assistant	05-Posts

	Duration of the advertised post	Four months
	Remuneration	Consolidated payment of Rs.30,000/ per month + Traveling expenses during data collection by public transport
	Eligibility Criteria & Educational qualification:	1. MA in Social work, Rural Development/Sociology/Economics. or 2. Post Graduate in any discipline. 3. Have good knowledge of data entry in statistical Software
	Age limit	Preferably below 30 years
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi and English Language, particularly in writing project reports.
	Remuneration	Consolidated payment of Rs.30,000/ per month + Traveling expenses during data collection by public transport
	Responsibilities:	1. Data collection through a household survey/focus Group Discussion/Case studies/Secondary sources. 2. Field visits to all Districts of Maharashtra 3. Identification of key informants from various stakeholders and conduct of qualitative interviews, Focus group discussions
3	Research Intern	05-Posts
	Duration of the advertised post	04 Months + traveling expenses during data collection by public transport.
	Remuneration	10,000 (Ten Thousand only) + traveling expenses during data collection by public transport.
	Eligibility Criteria & Educational qualification:	Any Graduation Or Master of Arts /Social Work (Pursuing)
	Age limit	30 Years
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi Language, particularly in writing case studies, conducting FGD and data collection.
	Responsibilities	<ul style="list-style-type: none"> • Data collection through a household survey/focus • Group Discussion/Case studies/Secondary sources • Field visits in Yavatmal Districts of Maharashtra • Identification of key informants from various stake holders and conduct of qualitative interviews, Focus group discussions
	Admin cum Account Assistant	01 Post
	Duration of the advertised post	03 Months may be extended for two more months
	Remuneration	20,000/-
	Eligibility Criteria & Educational qualification:	1. Bachelor's Degree in Commerce (B.Com.) and One year of work experience in accounting field 2. English Typewriting 30 wpm 3. Marathi Typewriting 30 wpm

		4. MSCIT –Computer Literacy completed 5. Preference will be given who have completed Tally Certificate course 6. Preference shall be given for Candidates having good knowledge of accounts, experience in working in ERP environment. The candidate should have proficiency in Word, Excel, Power point
	Age limit	Below 45 year
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi Language, particularly in writing case studies, conducting FGD and data collection
	Responsibilities	Managing accounts, typing reports, advances and bill process etc
	Google Application form Link	https://forms.gle/js6g2qji8qgG6maY7

Application Process:

- Candidates are requested to apply online through the Google link provided along with this Advertisement. Link:
- Candidate must provide their E-mail ID in Google Application Form.
- Candidates are required to upload scanned copy of Application form (Annexure-1) and a copy of **Resume in SINGLE PDF file only at the last tab of google form. Applications received through any other mode will not be considered.**
- Only selected candidates are required to email copy of **all the educational documents** in **SINGLE PDF file only to gajanan.hivale@tiss.ac.in**
- Candidates will be informed over e-mail to appear for the online personal interview
- 8. Interview: Date and Time of Interview : 17th January 2026 at 10.30 am.** The interview will be conducted in online mode.
- 9. Last date of receipt of online application: 15 January 2026.**
- Verification of documents: The selected candidates are requested to bring PHOTOCOPIES of the relevant Certificates of Educational Qualifications, Work Experience & ID Proof (Self attested) along with Original documents for Verification at the time of joining.

Note: The selected candidate would be required to join immediately after selection with acceptance email. If failed to join; next waitlisted candidate will be given opportunity.

Other Conditions:

- The Institute reserves the right to relax the qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/research institution of repute. The institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not to fill up the vacancy advertised.
- No queries or correspondence regarding issue of Call Letter for Interview/Selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.

- a. The candidate under employment must bring 'No Objection Certificate' from their employer to appear for interview.
- b. No TA/DA is payable for appearing for interview.

Sd/-

**Project Director
TISS-TULJAPUR CAMPUS**

Annexure-1 Application form



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1. Post Applied for :

2. Name in full (In block letters): MR/MS/DR

First Name	Name of father/spouse	Surname/ family Name

3.1 Address for communication:

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.....
.....

3.2 Permanent Address if different from 3

.....
.....
.....
.....

3.3 Mobile Number:

4.1 Date of Birth: .../.../.....

4.2 Age (in completed years):.....

5. Sex: Male/Female/Transgender

6. Nationality:.....

7. Are you a member of the Scheduled Caste/Tribe/ Other Backward Class/ Person with Disability : Yes / No

If YES , specify and attach copy of caste/tribe/OBC/PwD certificate

8. Particulars of the following examinations passed:

Exam/Degree	Year of Passing	Div/C lass	% of Marks Grade	Subjects	University/Colleges
SSC					
HSC					
Bachelor's					
Master's					
M.Phil					
Ph.D.					
Any other					
1.					
2.					
3.					
4.					
5.					

9. Previous employment (List of all job held by you from current job)

Sr. No.	Name & Place of organization	Designation	Period of employment		Total Monthly Salary
			From	To	
1					
2					
3					
4					

10. Languages Known:

Language	Read	Write	Speak

11. Any other information you would like to share:

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Declaration

I declare that all the statements in this application and its annexure are true to the best of my knowledge and belief. I undersigned that will be misrepresentation render me liable to a dismissal, if employed.

Place

Date

Signature of applicant

Enclosed:

1. Scheduled Caste/Tribe/OBC/PwD certificate if applicable
2. Copies of marksheet and certificate of degree courses
3. Work experience certificate, if experience is stated in the application